

WORKDAY HOME STRETCH!

— Discover —
WORKDAY
Learn. Click. Explore.

From the Desks of Bettina Brayshaw – Workday HCM Business Lead
and Raj Nagarajan – Director, HR Operations

This email is being sent to Doerle and HFM Managers of People.

We are in the remaining days of preparing for your move to the Workday HCM system. Workday HCM is the system that will house all USBL associate and contingent worker data beginning on Oct. 29. This email is intended to help you prepare for this move and what it means for you and your associates.

Self-Service at Sysco Beginning Oct. 29

An important strategy for Sysco's long-term growth is to put technology into the hands of our managers and associates, allowing us all to more effectively manage the business. With Workday, you will have responsibility for managing your own personal, as well as your associates', work-related data. Whether you are updating your home address due to a move, or assigning an associate to another manager, with Workday, you will initiate transactions online.

Associate-Owned	Manager-Owned
Change address, phone number and other personal information	Create a job requisition or posting
Elect federal pay withholdings (W-4)	Approve time off (salaried associates)
Designate direct deposit	Terminate an associate
Support certain new hire activities such as reviewing company policies	Request a change to base pay
Submit time off requests (salaried associates)	Change the job your associate is in (such as moving a Sales Trainee to an M.A.)

Workday Tours

Manager Workday Tours are still available. There are three different tours, each with different topics covered. Sign up for one...two...or even three! Spaces are limited, so [sign up](#) today.

[Click here](#) to learn about all of the activities you'll be able to do in your manager role at Sysco.

Snap it. Load it. Win it! Challenge

Beginning Oct. 29, we will host a Workday contest between associates (200 associates will win \$200) and OpCos (eligible to win an OpCo event). We're asking for your support in encouraging associates to log in and update their information on file with Sysco. Contest details can be found [here](#).



Snap it.



Load it.



Win it!

SyscoWorkday.com Now Available

Your one-stop place for Workday information is now open. You can check out interactive job aids, sign up for a tour and more. As we get closer to the Oct. 29 go live, we will be adding videos and even more to help you and associates discover Workday.

Questions?

Don't hesitate to reach out to WorkdayHR@corp.sysco.com.

Workday HR Ops Support Oct. 29 – Nov. 16

- 866-981-1190 / 281-584-1190
- servicedesk@corp.sysco.com
(for non-urgent inquiries)