

# Welcome to **WORKDAY**

Workday is cloud-based, all-in-one HR and finance software. It allows Sysco to have one system for recruiting, hiring, onboarding, job changes, etc. Using one system allows us to be more efficient with a people platform that can handle Sysco's needs as we grow. Plus, Workday provides real-time information and is accessible from anywhere 24/7, on any device, and offers mobile apps for iOS and Android.

## You will use your Sysco Network ID and password to log in to Workday.

Don't know your Network ID? Contact your HRBP to locate your Network ID. If you need a password reset you can do that online at <https://passwordreset.sysco.com> or by calling the Sysco Service Desk at **1-866-981-1190**.



**DESKTOP/  
LAPTOP**

### From a Sysco desktop or laptop:

Just go to The Dish! No separate login is required.

### From your personal desktop or laptop:

Go to [SyscoWorkday.com](https://SyscoWorkday.com) and click the *Join Workday* button.



**MOBILE  
APP**

### IMPORTANT:

When asked for your employer name, type **Sysco**, even if your employer uses a different name.

### To install Workday on your Android device:

1. From your device, navigate to the **Google Play Store**.
2. Tap **Search** and type **Workday**.
3. Select the Workday app, then tap **Install**.
4. Tap **Open** to launch the app.
5. Accept the policies and conditions.
6. Tap the **Let's get started** button.
7. When asked for your employer name, type **Sysco**.
8. Enter your Sysco Network ID and password, then tap **Sign In**.

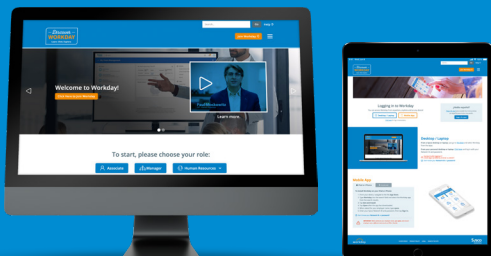
### To install Workday on your iPad or iPhone:

1. From your device, navigate to the **App Store**.
2. Type **Workday** into the search field and select the Workday app from the search results.
3. Tap **Get and Install**.
4. Tap **Open** after the app has downloaded.
5. When asked for your employer name, type **Sysco**.
6. Enter your Sysco Network ID and password, then tap **Sign In**.

## Do you speak another language?

You can use Workday in your preferred language:

1. Click the **Profile icon**.
2. Click on **My Account**.
3. Click on **Change Preferences**.
4. Select an option in the **Preferred Display Language** section.
5. Sign out and then sign back in to see the language change.



Visit [SyscoWorkday.com](https://SyscoWorkday.com) for more information and tools like step-by-step instructions and videos.

**Sysco**  
At the heart of  
food and service